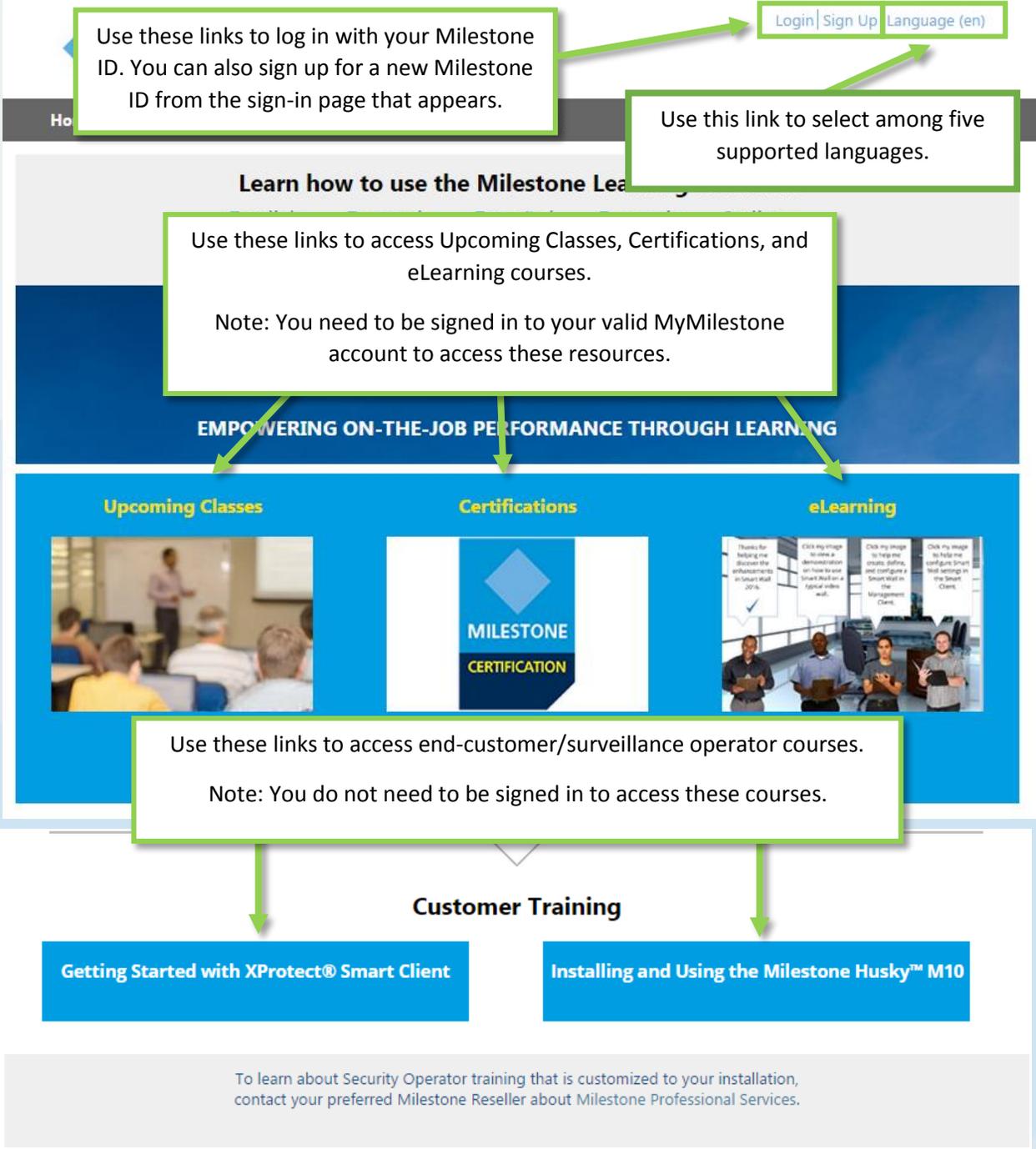


Milestone Learning and Performance

How to use the Milestone Learning Portal

Home page summary



To log into the Milestone Learning Portal, enter your credentials and click **Sign In**.
You can also use the sign-in page to create new Milestone IDs or recover forgotten passwords.

Please sign in

User name*

Password*

Remember me?

Need a Milestone ID? [Create one now.](#)

[Forgot your password?](#)

Sign In

Fields marked with a * are mandatory.

What can I access on the Milestone Learning Portal?

Use the Milestone Learning Portal to access:

- Certification assessments.
- Instructor-led training classes.
- eLearning for customers and operators (no login necessary).
- eLearning for partners and integrators (login required).

How do I access Certification assessments?

Milestone offers three certifications:

- Milestone Certified Design Engineer (MCDE)
- Milestone Certified Integration Technician (MCIT)
- Milestone Certified Integration Engineer (MCIE)

To access these on the Milestone Learning Portal home page:

1. Click **Certifications**.
2. Click the certification you want to access.
3. In the **Detail** tab description, you can do one of the following:
 - a. Click **Pay By Credit/Debit Card**.
 - b. Contact Milestone operations if you would like to pay by invoice or in Euro. Click **Milestone operations** to open an email message for your request.

Detail **Outline**



Course Cost: USD \$150.00
Course Length: 2 hours

PAY BY CREDIT/DEBIT CARD

The Milestone Certified Solution Engineer (MCSE) assessment tests your knowledge and skills with best practices in implementation and optimal usage of video surveillance. It consists of various types of test items and you have 2 hours to complete it. We recommend attending the Milestone Solution Design class before taking this assessment.

Please contact [Milestone operations](#) if you would like to pay by invoice, or in Euro for this assessment.

Click the links below to access the assessment in other languages:
[Deutsch](#) [Español](#) [Français](#) [Italiano](#) [Português](#) [Русский](#) [Türk](#) [日本語](#) [한국어](#) [中文](#)

How do I sign up for Certifications in the different supported languages?

Many materials are available in the following core languages.

- English
- German
- Spanish
- French
- Italian

To access certifications in these core supported languages:

1. In the top-left corner of the Milestone Learning Portal, click **Language**.
2. Select among the available language links.
3. On the home page or in the Course Catalog, navigate to the certification in your chosen language.

You can also access the certification assessments in the following additional languages:

- Portuguese
- Turkish
- Russian
- Dutch
- Korean
- Japanese
- Chinese

To access certifications in these additional supported languages:

1. Navigate to the certification you want to take in any of the core languages.
2. On the **Detail** tab, in the Certification description, click the language you want to access.

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How do I sign up for instructor-led training?

On the Milestone Learning Portal home page:

1. Click **Upcoming Classes**.



2. On the Upcoming Classes page that appears, you can filter by:
 - a. Course
 - b. Language
 - c. Country
3. You can view information on:
 - a. City
 - b. Dates
 - c. Availability
 - d. Registration Deadline

Upcoming classes

2

3

Course

Language

Country

City

Dates

Availability

Registration
deadline

4. Click any available class in the list to view details and, depending on the class, either
 - a. Enroll.
 - b. Contact a Course Coordinator to enroll and pay by invoice.
 - c. Pay directly by credit/debit card or pay by invoice.

The diagram shows three options for enrollment, each represented by a letter in a green circle next to a corresponding UI element:

- a**: A blue button labeled "Enroll".
- b**: A light blue box containing the text "To sign up or find more information, please contact the following person:" followed by "Ed Minstrator" and "edm@milestonesys.de".
- c**: Two buttons stacked vertically: a blue button labeled "Pay by credit/debit card" and a green button labeled "Pay by invoice".

How do I sign up for an On-site training class?

Contact the Administrator for information on how to sign up your company for an on-site training class.

Contact:

- Europe/Middle East/Africa: MilestoneTrainingEMEA@milestone.dk
- North/South Americas: MilestoneTrainingAmericas@milestone.dk
- Asia and South Pacific: MilestoneTrainingAPAC@milestone.dk

What if I don't see a training class in my area?

Contact the Administrator about scheduling a training class in your region.

Contact:

- Europe/Middle East/Africa: MilestoneTrainingEMEA@milestone.dk
- North/South Americas: MilestoneTrainingAmericas@milestone.dk
- Asia and South Pacific: MilestoneTrainingAPAC@milestone.dk

How do I enroll in free eLearning classes?

To enroll in free eLearning classes, complete the following steps:

- a. On the Milestone Learning Portal home page, click **eLearning**.



- b. Five categories of eLearning courses appear:
 - a. New XProtect Features
 - b. Getting Started
 - c. Exploring the Milestone Husky
 - d. Configuring and Using XProtect Features
 - e. Extending XProtect
- c. Click any of the categories to view the corresponding courses.
- d. Click any course to view the detailed description, which describes the target audience and the main topics covered in the course.
- e. Click **Enroll for free**.
- f. Different modules of the course appear. Click **Launch** to open the different course modules.

How do I access my training information?

If you are logged into the Milestone Learning Portal, click the profile icon to view the following information:

- Profile
- Transcript
- Billing

On the **Transcript** tab, under the **Completed** column, you can find your completed courses and, where available, your Course Completion Certificates.

The screenshot shows the Milestone Learning Portal interface. At the top, there is a navigation bar with links for Home, Course Catalog, Learning & Performance, and Contact. Below this is a blue bar with 'My Account' and a profile icon. The main content area has three tabs: Profile, Transcript, and Billing. The Transcript tab is active, showing a 'Print' button and 'Year-to-Date Course Hours Completed: 2 hours 30 minutes'. Below this is a table with columns for Course, Length, Status, Enrolled, Completed, and Expected Completion. The 'Completed' column contains links to '2/28/2016 Course Completion Certificates'. A green box highlights this column, and a callout box points to it with the text 'Click to view and print your existing Course Completion Certificate.'

Milestone Learning Portal			Course Hours	Total: 2h 30m	YTD: 2h 30m
Course	Length	Status	Enrolled	Completed	Expected Completion
Online Course Getting Started			2/28/2016	2/28/2016 Course Completion Certificates	
Milestone C (MCIT) Assessment		Pass	2/28/2016	2/28/2016 Course Completion Certificates	